



AGENDA FOR THE EXTRAORDINARY MEETING

26 September 2017

Election of Chairperson

Clause 236 of the Regulations provides that in the absence of a chairperson at a council meeting, the first item of business must be the election of a chairperson. Clause 236 states:

- (1) *If no chairperson is present at a meeting of a council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.*

Note: Section 369 (2) of the Act provides for a councillor to be elected to chair a meeting of a council when the mayor and deputy mayor are absent.

- (2) *The election must be conducted:*

(a) *by the general manager or, in his or her absence, an employee of the council designated by the general manager to conduct the election, or*

(b) *if neither of them is present at the meeting or there is no general manager or designated employee - by the person who called the meeting or a person acting on his or her behalf.*

- (3) *If, at an election of a chairperson, 2 or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.*

- (4) *For the purposes of subclause (3), the person conducting the election must:*

(a) *arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and*

(b) *then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.*

- (5) *The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.*

Councillors should note there will not be nomination forms for the election of a Chairperson. Nominations for Chairperson will be called from the floor. In the event there is more than one nomination for Chairperson, an election by open vote (show of hands) will be conducted in accordance with the procedures stated above.

EXTRAORDINARY MEETING OF COUNCIL

The following items are submitted for consideration -

1	REPORT OF THE GENERAL MANAGER.....	3
1.1	Telecast of Extraordinary Meeting	5
1.2	Mayoral Election - September 2017 to September 2019	7
1.3	Election of Deputy Mayor	13

1 REPORT OF THE GENERAL MANAGER

The following items are submitted for consideration -

1.1	Telecast of Extraordinary Meeting	5
1.2	Mayoral Election - September 2017 to September 2019	7
1.3	Election of Deputy Mayor	13

Report of the General Manager - 26 September 2017

ITEM 1.1 **Telecast of Extraordinary Meeting**

AUTHOR **Office of General Manager**

As this is the first meeting of the newly elected Canterbury Bankstown Council there will be a large number of invited guests, community members in addition to family and friends of the newly elected Councillors in attendance to celebrate and witness the inaugural meeting and Mayoral Election for our new city.

Given the limited space in the public gallery and to ensure all members of the gallery have the opportunity to witness the meeting council will provide a telecast of the Extraordinary Meeting to the Bankstown Learning and Knowledge Centre on this occasion.

RECOMMENDATION

That Council note that a telecast of this Extraordinary Meeting will be provided to the Bankstown Learning and Knowledge Centre.

ATTACHMENTS

Nil

Report of the General Manager - 26 September 2017

ITEM 1.2 **Mayoral Election - September 2017 to September 2019**

AUTHOR **Office of General Manager**

Pursuant to the Local Government Act 1993 and Council's Code of Meeting Practice, this Extraordinary Meeting has been scheduled for the Councillors to elect Council's Mayor.

Councillors should note that:

- a Mayor elected by Councillors will hold office for two years;
- Council's General Manager, as the Returning Officer, is required to conduct the election in accordance with Schedule 7 of the Local Government (General) Regulation 2005 (Attachment A); and
- In accordance with Schedule 7, Council will be required to resolve the method of voting to determine the Mayor, in the event that more than one (1) Councillor is nominated.

In determining the matter, Council will need to resolve the method of voting, should there be more than one nomination.

RECOMMENDATION - That

1. In accordance with Schedule 7 of the Local Government (General) Regulation 2005 the General Manager, as the Returning Officer, conduct the Election of the Mayor.
2. In the event that there be more than one (1) nomination, Council determine the method of voting.

ATTACHMENTS

- A. Procedure for Mayoral Elections

ATTACHMENT A

Local Government (General) Regulation 2005

Schedule 7 Election of Mayor by councillors

(Clause 394)

Part 1 Preliminary

1 Returning officer

The general manager (or a person appointed by the general manager) is the returning officer.

2 Nomination

- (1) A councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- (2) The nomination is to be made in writing by 2 or more councillors (one of whom may be the nominee). The nomination is not valid unless the nominee has indicated consent to the nomination in writing.
- (3) The nomination is to be delivered or sent to the returning officer.
- (4) The returning officer is to announce the names of the nominees at the council meeting at which the election is to be held.

3 Election

- (1) If only one councillor is nominated, that councillor is elected.
- (2) If more than one councillor is nominated, the council is to resolve whether the election is to proceed by preferential ballot, by ordinary ballot or by open voting.
- (3) The election is to be held at the council meeting at which the council resolves on the method of voting.
- (4) In this clause:

ballot has its normal meaning of secret ballot.

open voting means voting by a show of hands or similar means.

Part 2 Ordinary ballot or open voting

4 Application of Part

This Part applies if the election proceeds by ordinary ballot or by open voting.

5 Marking of ballot-papers

- (1) If the election proceeds by ordinary ballot, the returning officer is to decide the manner in which votes are to be marked on the ballot-papers.
- (2) The formality of a ballot-paper under this Part must be determined in accordance with clause 345 (1) (b) and (c) and (6) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

6 Count—2 candidates

- (1) If there are only 2 candidates, the candidate with the higher number of votes is elected.
- (2) If there are only 2 candidates and they are tied, the one elected is to be chosen by lot.

7 Count—3 or more candidates

- (1) If there are 3 or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If 3 or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, 3 or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only 2 candidates remain.
- (4) A further vote is to be taken of the 2 remaining candidates.
- (5) Clause 6 of this Schedule then applies to the determination of the election as if the 2 remaining candidates had been the only candidates.
- (6) If at any stage during a count under subclause (1) or (2), 2 or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 Preferential ballot

8 Application of Part

This Part applies if the election proceeds by preferential ballot.

9 Ballot-papers and voting

- (1) The ballot-papers are to contain the names of all the candidates. The councillors are to mark their votes by placing the numbers “1”, “2” and so on against the various names so as to indicate the order of their preference for all the candidates.
- (2) The formality of a ballot-paper under this Part is to be determined in accordance with clause 345 (1) (b) and (c) and (5) of this Regulation as if it were a ballot-paper referred to in that clause.
- (3) An informal ballot-paper must be rejected at the count.

10 Count

- (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the unexhausted ballot-papers counted to him or her are transferred to the candidates with second preferences on those ballot-papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her unexhausted ballot-papers to the candidates remaining in the election next in order of the voter’s preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause, ***absolute majority***, in relation to votes, means a number that is more than one-half of the number of unexhausted formal ballot-papers.

11 Tied candidates

- (1) If, on any count of votes, there are 2 candidates in, or remaining in, the election and the numbers of votes cast for the 2 candidates are equal—the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected.
- (2) If, on any count of votes, there are 3 or more candidates in, or remaining in, the election and the numbers of votes cast for 2 or more candidates are equal and those candidates are the ones with the lowest number of votes on the count of the votes—the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 General

12 Choosing by lot

To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the returning officer, the slips are folded by the returning officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the returning officer and the candidate whose name is on the drawn slip is chosen.

13 Result

The result of the election (including the name of the candidate elected as Mayor or deputy Mayor) is:

- (a) to be declared to the councillors at the council meeting at which the election is held by the returning officer, and
- (b) to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales.

Report of the General Manager - 26 September 2017

ITEM 1.3 Election of Deputy Mayor

AUTHOR Office of General Manager

Pursuant to Section 231(1) of the Local Government Act (Act), Council may elect a person from among their number to be the Deputy Mayor.

The Deputy Mayor may exercise any function of the Mayor at the request of the Mayor, or if the Mayor is prevented by illness, absence or otherwise from exercising the functions of the Mayor.

In determining its decision, Councillors should note:

- In accordance with Section 231(2) of the Act, a Councillor may be elected to be the Deputy Mayor for the period of the mayoral term or a shorter term.
- Section 249 (5) of the Act provides that the Council may pay the Deputy Mayor (if there is one) a fee to be determined by Council for such time as the Deputy Mayor acts in the office of the Mayor.
- Any fee paid to the Deputy Mayor must be deducted from the Mayor's annual fee. By way of background, a number of other councils base the payment on a set percentage of the estimated time that the Deputy Mayor will act in the role as the Mayor throughout the term. The percentage applied by other councils varies between 10%-20%.

In considering the matter, Councillors will need to determine/resolve as to:

1. Whether to elect a person from among their number to be the Deputy Mayor and for what term;
2. Determine the fee to be paid to the Deputy Mayor while he or she acts in the office of the Mayor;
3. Subject to the above and in the event that there be more than one (1) nomination, Council determine the method of voting for the election; and
4. Council request that the General Manager, as Returning Officer, conduct the Election of Deputy Mayor, in accordance with Schedule 7 of the Local Government (General) Regulation 2005, as required.

Accordingly, the matter is submitted for Council's consideration.

RECOMMENDATION

That the information be considered by Council.

ATTACHMENTS

Nil